



www.JobGiraffe.com

JOBGIRAFFE EMPLOYEE HANDBOOK ACKNOWLEDGEMENT

I acknowledge that I have received a verbal overview of the JobGiraffe Employee Handbook and I understand how to view an online copy at www.jobgiraffe.com. If I am unable to access an online copy, I have requested and reviewed a hard copy of the Handbook. I understand that I am expected to read and to be familiar with the JobGiraffe Employee Handbook and the policies and procedures contained within it.

I understand that my employment with JobGiraffe can be terminated at any time, with or without reason, for any reason or no reason at all, and that my employment with JobGiraffe is "at will." I also understand that my status as an "at will" employee also means that JobGiraffe may make decisions regarding the terms of my employment, including, but not limited to, demotion, promotion, transfer, compensation, benefits, duties, and location of work at any time, for any or no reason, and with or without prior notice. Only the President of JobGiraffe has the authority to enter into an agreement for employment for a specified duration or to make any agreement for employment other than "at will". Any such agreement must be explicit, in writing, and must be signed by both the employee and the President of JobGiraffe.

I also understand that information in the JobGiraffe Employee Handbook, and anything said or written elsewhere, is not and should not be construed as a contract of any sort, including, but not limited to, a promise of permanent employment, of employment for any particular length of time, of discharge only for reason, of a right to any particular corrective action, benefit, or discharge procedure, or any other term or condition of employment.

PRINT LEGAL NAME: _____

SIGN NAME: _____ DATE: _____